**ARP 2024-5**

**Ethical Action Plan**

**Name of practitioner-researcher:** Jessica Ball

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| 1. **What is your project focus?**   Making instructional information and resources in the 3D workshop more accessible. |
| 1. **What are you going to read about?**  * Language: instructional and technical language * Universal Design for Learning- accessibility for all- designing resources that will benefit all rather than just certain students. * Disability- in particular neuro-diversities and absorbing information * Teaching English as a foreign language- techniques to make information more accessible to those learning in a non-native language- use my interactions with the Intercultural Communications Team as readings and research. * Visualising instructions- infographics |
| 1. **What action are you going to take in your teaching practice?**   Developing clearer learning resources around laser cutting to make them more accessible for all students and encourage students to utilise the 3D workshop facilities as it can be an intimidating place. |
| 1. **Who will be involved and how?**   **Students at UAL:** Ask for feedback on resources from at least 10 students from various courses and backgrounds. The feedback will be recorded via a 5-question survey that will be given face-to-face during their appointment in the 3D workshop  **Staff at UAL-** Staff, particularly in the technical spaces, will be given the same survey to give feedback on the resources.  **Casual feedback**- post it notes, sketches, jotting down over the resources- the workshop is a fast-paced environment, and we only see the students for one hour at a time so need a more casual method of collecting data. The survey is short and allows the participants to tick boxes and answer short simple questions to allow them to get it done in a short period. |
| 1. **What are the health & safety concerns, and how will you prepare for them?**   General workshop health and safety- they must complete a health and safety induction via Moodle before entering the workshop and then a more specific induction about the area they want to use e.g. laser cutting, 3D printing, woodworking etc.  Be aware of the participant's wellbeing, will it be confusing to give them a survey to fill out when they first come to the workshop. Ensure they know what the survey is for. Support them when using the resources to ensure they are not overwhelmed. |
| 1. **How will you protect the data of those involved?**   At the bottom of the survey will be a tear-off consent statement they need to sign and date. This information will be detached and destroyed before being scanned. The only information that will be used in the study may be their course information as it will be helpful to understand which courses are interacting with the 3D workshop. |
| 1. **How will you work with your participants in an ethical way?**  * Be understanding of cultural differences * Be considerate of time * Ensure consent is asked and participants know what they are participating in. * Check-in afterwards |